2014 Annual Security & Fire Safety Report

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Dear Roseman University (RU) Community:

The Office of the Vice-President of Operations is responsible for ensuring the safety and security of the RU Community from all hazards, including crime. As a unit of the University, Facilities & Risk Management has the primary responsibility for providing security services for RU.

This guide will provide you with information on safety and security at each of our RU campuses: Henderson, NV and South Jordan, UT. Inside you will find policies and procedures for reporting crime, safety and security prevention and protection programs, victim assistance services, and other safety and security information to assist you in maintaining your safety and security. Campus crime statistics are listed for your review and information. I encourage you to read this information and consider how it can help you prevent and protect yourself and the RU community against crime. If you have any questions or comments regarding this information contained in this booklet please feel free to contact Facilities & Risk Management.

Whether you have worked at RU for many years or you are new to our community, we hope that you take the time to read our Annual Security and Fire Safety Report. This document will assist you in attaining the knowledge necessary to develop and maintain a sense of situational awareness. Our goal is to educate you and the rest of the community by sharing information on crime and safety.

Our students, faculty, and staff come from across the United States and many different countries around the world. Expectations on crime and safety can vary widely; by reading this report, you will gain a better understanding of our community. Overall, our campuses are located in safe areas, but we need your support and active participation to suppress crime effectively. The men and women of RU ask that you help us in our mission by assisting with the following:

- Lock your offices when you leave.
- Secure valuables when they will be out of your sight.
- Be cautious of those you have just met.
- Call in suspicious behavior as soon as possible:

Henderson Campus  702-968-2052
South Jordan Campus  801-878-1027
- When going out at night, travel with friends, there is safety in numbers.
- Do not leave friends behind when you leave a party or a nightclub.
- Take public transportation to destinations off campus.
- Access readers protect many doors on campus. Do Not hold doors open for strangers. Do not let other people into protected areas. Guests & visitors should be checking in at the front receptionist desk to get the appropriate visitor’s badge.
- Do not hesitate to approach Facilities & Risk Management personnel or our security guards with safety concerns.

Thank you for your support. Together we can build a safe environment and sense of community if we work together.

Only we can make a difference.
Roseman University of Health Sciences was originally established as Nevada College of Pharmacy in 1999. Roseman University of Health Sciences began with the idea from founder Dr. Harry Rosenberg that pharmacy education should and could be better, more effective, and capable of producing highly competent graduates, who would be sought after by employers regardless of the job market. His belief in this idea was so strong that he moved from California to Nevada in August 1999 and rented a 900 square foot office in Henderson to begin the Nevada College of Pharmacy (NCP), which would become one of the most innovative, creative, and cost-effective Colleges of Pharmacy in the nation. Almost immediately, the NCP began a rapid phase of growth when its reputation for quality education started. The inaugural class of 38 students entered the Nevada College of Pharmacy in January 2001. As expansion continued, the university was then named University of Southern Nevada.

In 2006, the University expanded its programs to a brand new campus in South Jordan, Utah. Early in 2011, the Board of Trustees approved to change the University’s name to Roseman University of Health Sciences, effective July 1, 2011. Today, Roseman has four colleges (Pharmacy, Nursing, Dental Medicine, and MBA), and close to 1,200 students. As Roseman continues to grow, it remains true to the vision and ideals of Dr. Rosenberg by providing the highest quality education with innovative and effective instruction, and graduating competent professionals in healthcare and business fields.

The University’s campuses are located in safe areas, but no campus is free from crime whether is located in an urban, suburban, or rural environment. All members of the University Community, therefore, should take reasonable precautions. RU is committed to working with all members of the community to make our campuses safe and secure environments. The University has developed a series of policies and procedures to assist with these efforts.

The following information has been prepared to increase your awareness of the Current programs that are available to assistant you in protecting your safety and well-being. Portions are also provided in compliance with federal law, specifically the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act) and the Higher Education Opportunity Act (HEOA). RU has been fortunate in experiencing few serious crimes, but such incidents could occur, and all crime is serious to the victim. Students, faculty, and staff are responsible for adopting measures to protect themselves and their possessions.

The information contained in this report pertains to both campuses unless otherwise stated. Crime statistics are separated by campus.
The Facilities Management and Risk Unit prepares this report to inform the community about campus security policies, initiatives to prevent and respond to crime and emergencies and the occurrence of crime on campus. This report complies with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act and uses information maintained by the Facilities Management and Risk Unit. Information is provided to the Unit by contract security, Student Affairs, Campus Security Authorities and information provided by local police units.

This report provides statistics for the previous three years concerning crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by Roseman University. This report also includes policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs.

The University distributes notice of availability of this Annual Security and Fire Safety Report by October 1 of each year to every member of the University community. Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the Facilities Management and Risk Unit at 702-968-2037 or at http://www.roseman.edu/tour-our-campuses/safety/annual-security-and-fire-report.
**Clery Act Requirements**

**What is the Clery Act?**

Signed into law in 1990, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All post-secondary public and private institutions participating in federal student aid programs must adhere to these regulations. The Clery Act was championed by Howard & Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986.

To ensure compliance with the Clery Act, Roseman University must meet certain obligations required by federal law. They include: (1) policy disclosure; (2) records collection and retention; and (3) information dissemination.

- **Policy Disclosure** — Roseman University must provide the campus community and the public with accurate statements of current policies and practices regarding procedures for students and others to report criminal actions or other emergencies on campus, security of and access to campus facilities, and campus law enforcement.

- **Records Collection and Retention** — Roseman University is required to keep campus records of crimes reported on campus to campus security authorities, make a reasonable good faith effort to obtain certain crime statistics from appropriate law enforcement agencies to include in the annual security report, and keep a daily crime log open for public inspection.

- **Information Dissemination** — To provide members of the campus community with information needed to make informed personal safety decisions, Roseman University must provide: 1) A “timely warning” of any Clery Act crime that represents an ongoing threat to the safety of students and employees; 2) Develop and maintain a log of all crimes reported to the Roseman Facilities and Risk Management Unit, ensure public access to the crime log during normal business hours, and; 3) Publish an annual security and fire safety report, make the report available to all current students and employees, and ensure the annual security report is made available to prospective students and employees.
Overview of Roseman Security

Security Service and Hours

For your protection, our campus is protected by a professional security service. Security guards are on-site at our campuses from 7:00 a.m. – 11:00 p.m., Monday – Thursday, 7:00 a.m. – 5:00 p.m. Friday and 10:00 a.m. – 2:00 p.m. Saturdays except for holidays and school breaks. All other buildings have security in accordance to the class schedules. Additional security is provided for special events if scheduled at a time other than regular business hours.

Security Officers

Roseman University of Health Sciences contracts with outside professional security companies for guard services. There are three (3) full-time security guards monitoring the Henderson campus and five (5) full-time security guards monitoring the South Jordan Campus. This service is provided during normal operating hours. Additionally, there are drive-by security units that check both campuses several times per evening, weekends, and holidays. Security officers are given written instructions on security policies, procedures, and any special event that may be occurring.

When an actual or suspected crime occurs, on campus property, including the parking lot, students/employees should report the incident to the Facilities & Risk Management Unit or if after hours to the security guard on duty. If a situation develops in which the student fears for his/her safety, he/she should immediately call 911 (9-911 from a university phone). Students are encouraged to walk in groups when leaving campus after dark. Concerns regarding campus security should be directed to the University Facility & Risk Management Unit. When university sanctioned events occur on the weekends or after regular business hours, a security guard is present for the duration of the activity.

Facilities & Risk Management is responsible for the administration of the security service. Although our officers may not arrest anyone, they may restrain them until the police arrive on the scene.

The University libraries are open late for the convenience of our students. In view of that fact, the University provides two-way communication radios to the security officers and library staff. This allows our library staff and security officers to communicate rapidly in any emergency that may arise.

Statement of Officer Training

RU and our contracted security companies recognize the fact that training is a vital determinant to ensure the effective job performance.

All new security officers complete a security officer basic training course. The following is an outline of the training each officer is provided:

- Post Orders (a copy of RU post procedures provided to each guard)
- The importance of company’s policies and procedures
- Equipment used to patrol
- Fire Extinguisher/Equipment Use, and Fire Systems
- Alarm Systems
- How to handle emergencies
- How to spot safety hazards
• How to report incidents and situations
• When to make a report
• Protecting the Customer’s assets
• What a deterrent is and how to use it to their best advantage
• Public Relations (Human Relations)
• How to use their senses including common sense
• Patrolling technique and avoiding patterns (Observation)
• Patrolling with guards, tour systems, using the uniform as a deterrent
• Basic law of arrest
• Locating Safety Hazards
• Inside Patrol versus Outside Patrol
• Bomb Threats
• Parking Lot and Parking Rules
• Key Control
• Locking and unlocking procedures
• Fire hazards

**Statement Addressing Interagency Relationships with Local and State Law Enforcement**

The University does not have a memorandum of understanding with the local police department for patrol. There are no public streets that are thoroughfares through any of our campuses. The Police Departments do supply crime statistics each year for the Annual Security report.

**How to Report a Crime or Emergency on Campus**

**General Procedures for Reporting a Crime or Emergency**

Community members, students, faculty staff, and guests are encouraged to report all crime and public-related incidents to Facilities & Risk Management or the guard on duty in a timely manner. This publication focuses on the Facilities & Risk Management Unit and guard on duty, because they are mainly responsible for activities on our campuses. It will be determined, by appointed individuals, whether the local authorities should be contacted unless the incident is indeed an emergency, in which case 911 should be called. It is critical for the safety of our campus community that you immediately report all incidents so that they can be investigated as to the situation and determine if follow-up actions are required, including issuing a Crime Alert or Emergency Notification.

To report a crime or emergency on the Henderson Campus, call extension 2052. If calling from outside the University phone system (702) 968-2052.

To report a crime or emergency on the South Jordan Campus, call extension 1027. If calling from outside the University phone system (801) 878-1027.

All incident reports are forwarded to the office of the Vice President of Operations for review and referral to the appropriate Dean and/or designee for potential action as appropriate. RU Campus Security Authorities (CSA’s) will investigate a report when it is deemed necessary.
Crime is reported via Incident Reports and to the local police department if necessary. Any crime that could have an effect on the campus population will be reported via an “Alert” to all of the campus community. (In an effort to provide timely notice the RU Community, and in the event of a serious incident which may pose an on-going threat to member of the RU community, a Safety and Security Alert is sent by blast email to all students and employees on campus.

Safety and Security Alerts are usually distributed to the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: arson, criminal homicide, and robbery. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and whether there is a continuing danger to the campus community. For example, if an assault occurs between two students who have a disagreement, they may be no ongoing threat to other RU members, a Safety and Security Alert would not be distributed. All reports will be reviewed to determine if there is an on-going threat to the community and if the distribution of a Safety and Security Alert is warranted. Safety and Security Alerts may also be issued for other crime classification, as deemed necessary.

The Facilities & Risk Management Unit contracts with professional security services in keeping up-to-date on security procedures. Security guards keep a written log of the day’s events and they are submitted to the Facilities Management & Risk Unit. All criminal activities are noted and added to the Current Crime Statistics printed in this report.

Roseman retains daily logs of any crime that occurred within the patrol jurisdiction of the contracted security company designated by the University.

### Reporting to Other Campus Security Authorities

While the University encourages all campus community members to promptly report all crimes and other emergencies directly to the Facilities Management and Risk Unit (or guard on duty), we also recognize some may prefer to report to other individuals or University offices. The Clery Act recognizes certain University officials and offices as “Campus Security Authorities (CSA).” The act defines these individuals as “officials of an institution who has significant responsibility for students and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.
The University has identified several individuals as CSAs to whom campus community members should report crimes:

<table>
<thead>
<tr>
<th>Title</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roseman University President</td>
<td>(702) 968-2017</td>
</tr>
<tr>
<td>Dean of Pharmacy – Henderson Campus</td>
<td>(702) 968-5944</td>
</tr>
<tr>
<td>Dean of Pharmacy – South Jordan Campus</td>
<td>(801) 878-1053</td>
</tr>
<tr>
<td>Dean of Nursing – Henderson Campus</td>
<td>(702) 968-2071</td>
</tr>
<tr>
<td>Dean of Nursing – South Jordan Campus</td>
<td>(801) 878-1105</td>
</tr>
<tr>
<td>Director of MBA</td>
<td>(702) 968-1659</td>
</tr>
<tr>
<td>Dean of CODM – Henderson Campus</td>
<td>(702) 968-1652</td>
</tr>
<tr>
<td>Dean of CODM – South Jordan Campus</td>
<td>(801) 878-1455</td>
</tr>
<tr>
<td>Chancellor – South Jordan Campus</td>
<td>(801) 878-1053</td>
</tr>
<tr>
<td>Chancellor – Henderson Campus</td>
<td>(702) 968-2047</td>
</tr>
<tr>
<td>President of Faculty Senate</td>
<td>(702) 968-2056</td>
</tr>
<tr>
<td>Vice President of Operations</td>
<td>(801) 878-1494</td>
</tr>
<tr>
<td>Vice President for Quality Assurance &amp; Intercampus Consistency</td>
<td>(702) 968-2013</td>
</tr>
<tr>
<td>Vice President for Research</td>
<td>(702) 968-5570</td>
</tr>
<tr>
<td>Vice President for Communications &amp; Public Relations</td>
<td>(702) 968-1633</td>
</tr>
<tr>
<td>Vice President for Business and Finance</td>
<td>(702) 968-5568</td>
</tr>
<tr>
<td>Vice President for Student Services</td>
<td>(702) 968-2006</td>
</tr>
<tr>
<td>Vice President for Technology Services</td>
<td>(702) 968-1675</td>
</tr>
<tr>
<td>Director of Student Services</td>
<td>(702) 968-2046</td>
</tr>
<tr>
<td>Director of Human Resources</td>
<td>(702) 968-1611</td>
</tr>
<tr>
<td>Director of Facilities – Henderson Campus</td>
<td>(702) 968-2052</td>
</tr>
<tr>
<td>Director of Facilities – South Jordan Campus</td>
<td>(801) 878-1027</td>
</tr>
</tbody>
</table>
Anonymous and Voluntary Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still consider making a confidential report. With your permission, a security officer can file a report as to the details of the incident without revealing your identity. The purpose of this confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, The university can keep an accurate record of the numbers of incidents involving students, employees, and visitors; determine where there is a pattern of crime with regard to a particular location, method or assailant’ and alert the campus community to potential dangers. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution and when they involve allegations of sexual harassment (including sexual violence) are made available to the university’s title IX Coordinator. Reporting procedures applicable to allegations of sexual assault are further discussed later in this brochure.

If confidentiality is required, students may contact their student advisor. Employees may contact Human Resources at extension 1611 (from campus phone) or at 702-968-1611.

Statement Encouraging Accurate and Prompt Crime Reporting

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the Facilities and Risk Management Unit in a timely and accurate manner. Crimes should be reported to Facilities for inclusion within the annual crime statistics (if they occurred within the university’s defined Clery boundaries) and may be used to aid in the provision of timely warnings or safety advisories to the university community.

Statement Addressing Counselors and Confidential Crime Reporting

According to the Clery Act, pastoral and professional counselors who are appropriately credentialed and hired by Roseman University to serve in a counseling role are not considered Campus Security Authorities when they are acting in the counseling role. As a matter of policy, the University encourages pastoral and professional counselors to notify those whom they are counseling of the voluntary, confidential reporting options available to them. Occasionally, victims of crime wish to report a crime but do not want to give their name and/or do not want to pursue action through the criminal justice or university judicial systems.

Pastoral and professional counselors who receive confidential reports are not required to report these crimes to Facilities for inclusion into the annual disclosure of crime statistics or for the purpose of a timely warning. These positions are defined as follows:

Pastoral Counselor: A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor

Professional Counselor: A person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

Pastoral counselors and professional counselors, if and when they deem it appropriate, are encouraged to inform the persons they are counseling of the procedures to a report crime to Facilities for inclusion in the annual disclosure of crime statistics.
crime statistics. However, Roseman University does not have a procedure that requires pastoral and professional counselors to inform those they counsel of procedures for reporting crime voluntarily and confidentially for inclusion in Roseman University’s crime statistics.

Certain other university units whose members include Campus Security Authorities may accept anonymous reports of a crime from a victim. The Clery Act, however, requires these units to report the crime to Facilities and Risk Management Unit. This reporting allows the university to maintain accurate records on the number of incidents, determine if there is a pattern of crime with regard to a particular location, method or assailant and alert the campus community of an ongoing threat if needed. Facilities and Risk Management Unit will investigate crime that is reported to the agency.

**Crime Alerts (Timely Warings)**

**Statement Addressing Issuing Timely Warnings**

Roseman University is responsible for developing and disseminating “timely warning” notices to members of the university community. Timely Warnings will be issued when the following three conditions are met. First, if any of the following statutorily designated crimes are reported to Facilities and Risk Management Unit.

Homicide – Murder & non-negligent manslaughter

Sex Offenses – Forcible and Non-forcible (considered on a case-by-case basis depending on the facts of the case, when the incident occurred versus when it was reported and the amount of information known by Facilities and Risk Management Unit).

Robbery involving force or violence

Aggravated assault (Cases of aggravated assault are considered on a case-by-case basis, depending on the facts of the case and the information known Facilities and Risk Management Unit. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other Roseman University community members and a Timely Warning would not be distributed.)

Burglary (Timely Warnings will not typically be issued for single cases. A Timely Warning may be distributed if a string of cases poses an ongoing threat.)

Motor Vehicle Theft (Timely Warnings will not typically be issued for single cases. A Timely Warning may be distributed if a sting of cases poses an ongoing threat.)

Major incidents of arson

Hate crimes involving bodily injury

Second, such reported crimes must have occurred at the following locations: on campus, on public property within or immediately adjacent to the campus boundaries, and in buildings outside the core campus that are owned or controlled by Roseman University and used for educational purposes and are frequently used by students.

And third, such reported crimes present a serious or continuing threat to university students, faculty and staff.

On a case-by-case basis, the Vice President of Operations or his/her designee will determine if a timely warning should be issued. The decision will be based on a variety of factors to include whether the incident poses a serious or continuing threat to the university community; if the suspect is apprehended; timeliness of the reported crime to Facilities and Risk Management Unit, and whether students, or university employees are at risk of becoming future victims of a similar crime.
Facilities and Risk Management Unit will work with University Communications in the development and dissemination of the Timely Warning/Safety Advisory. Timely Warnings/Safety Advisories will generally be disseminated via email to the campus community and posted on the University websites.

Roseman University students, faculty and staff will automatically receive timely warning e-mail notices through their Roseman University e-mail accounts. Roseman University students can sign up for RU Alerts text messages through the Rave portal at http://www.roseman.edu/emergency. Roseman University faculty and staff can sign up for RU Alerts at http://www.roseman.edu/emergency. For more information on RU Alerts, visit http://alerts.roseman.edu.

**Emergency Response, Notifications and Evacuation Procedures**

**Policy Statement**

This policy establishes the emergency response and evacuation procedures for the Roseman University. This policy has been established to ensure to the greatest extent possible the safety and welfare of Roseman University students and employees. This policy is aligned with, and in compliance with the Higher Education Opportunity Act that requires all Title IV institutions, without exception, to have and disclose emergency response procedures in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

**Scope**

The requirements set forth in this policy are only applicable to emergency or dangerous situations occurring on campus. The institution may issue emergency notifications about emergency or dangerous situations that occur in the broader community if institutional officials determine that such notifications provide helpful or relevant information to the campus population.

**Situation**

Roseman University will, upon confirmation of an ongoing significant emergency or dangerous situation that poses an imminent threat to the safety of campus community members, immediately issue emergency notifications to the campus community. While it is impossible to predict every significant or dangerous situation that may occur on campus, the following identified situations are examples that may warrant an emergency notification after confirmation.

- a) Armed/Hostile Intruder
- b) Bomb/Explosives (threat)
- c) Communicable disease outbreak
- d) Severe weather
- e) Terrorist incident
- f) Civil unrest
- g) Natural disaster
- h) Hazardous materials incident
- i) Structure fires
University officials shall use their best, reasonable judgment in all other situations as to whether an emergency notification is warranted.

Situations that may create business, academic or research interruptions, but do not pose a health or safety risk, do not necessitate an emergency notification. Notifications about such situations will be facilitated by University Communications with coordination of involved units as appropriate. Examples of such situations include:

a) Snow closures
b) Temporary building closures
c) Power outages

The Roseman University will, upon confirmation of an ongoing significant emergency or dangerous situation that poses an imminent threat to the safety of campus community members, immediately issue emergency notifications to the campus community, unless the notification will, or is likely to:

a) Compromise the efforts of first responders
b) Compromise efforts to assist the victim
c) Compromise efforts to contain the emergency

Assumptions

This policy was established with the following assumptions:

a) Utilization of multiple notification methods is needed, as no single notification method will reach everyone, everywhere, every time.
b) 100 percent delivery of notification to each member of the campus population cannot be guaranteed.
c) Other information sources outside the institution’s control may generate erroneous or conflicting information (i.e. unaffiliated social media sites, word of mouth).
d) Regular testing of emergency notification systems is required to ensure proper functionality and operator skill.
e) Notification systems must account for communication impairments.
f) Several notifications are considered passive notifications requiring an action on the recipients’ part. Some recipients will not take this action and therefore not all recipients will receive notifications during the desired timeframe.
g) There is no mechanism to ensure that campus members that have registered for the RU Alert system are maintaining correct contact information
h) Several notification methods rely on the functionality of third party vendors that are outside of the institution’s control (cell phone service providers, electricity)

Confirmation of an Emergency or Dangerous Situation

Reports of emergency or dangerous situations can originate from various sources including;

- Reports from first responders
- Reports from established warning points
- Reports from other campus units
- Reports from citizens through 911
For all of the processes listed below, Facilities and Risk Management and/or University Communications will confirm if there is a significant emergency or dangerous situation on campus.

Confirmation of these situations will occur through several different processes:

**Criminal Nature**

Emergency or dangerous situations that are criminal in nature will be considered confirmed if a law enforcement officer observes the situation as it is occurring. For situations that are criminal in nature that are not apparent or not directly observed by law enforcement, confirmation will be made by Facilities and Risk Management command-level staff. Command-level staff will review the readily available information and determine if there is enough information to reasonably conclude a significant emergency or dangerous situation is occurring on campus. Command-level staff may consult with additional units and policy level personnel as practical without jeopardizing life safety.

**Other Emergency or Dangerous Situations**

Confirmation of non-criminal situations will be determined after readily available information is reviewed by campus emergency management, law enforcement or policy level personnel.

**Established Warning Points**

Established warning points are considered entities with subject matter expertise on particular hazards that may affect campus. When a warning is issued by one of these entities it is considered confirmed, however, additional consultation with campus officials will occur as practical without jeopardizing life safety.

<table>
<thead>
<tr>
<th>Established Warning Point*</th>
<th>Hazard</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Weather Service</td>
<td>Warnings for weather events, flood events and wildfires</td>
</tr>
<tr>
<td>Urban Drainage Flood Control District</td>
<td>Warnings for flash flood events</td>
</tr>
<tr>
<td>County Public Health</td>
<td>Communicable disease/public health emergencies</td>
</tr>
<tr>
<td>Fire Department</td>
<td>Structure fire and hazardous material events</td>
</tr>
</tbody>
</table>

*This table is not all inclusive, but represents a sampling of established warning points.

**Population Notified/Segmented Notification**

In the situations when a single facility/area is involved, facility alarms, public address systems, phone-trees, and other technologies of the facility may be utilized to provide warning. Campus personnel may also provide warning if needed and feasible. Should a segmented emergency notification be issued, on-going assessments of the situation will occur and a campus-wide notification will be sent as necessary. Facilities and Risk Management Unit will determine the appropriate segment or segments of the campus community to receive a notification.
Emergency Notification Content

The content of an emergency notification will depend on the situation and the notification method. However, the following information will be included in all initial emergency notifications regardless of the situation or method:

- A description of the situation (flash flood warning, dangerous situation, etc.)
- Relevant safety instructions (move to higher ground, shelter in place, etc.)

A third element of where to get more information (i.e., university website) will be included in the initial notification if feasible. Because of text character limits, or the immediate availability of information, the third element of where to get information may not always be included in the initial emergency notification. Typically, more information will be provided on the university’s website at http://alerts.roseman.edu.

Pre-scripted Emergency Notifications

To the greatest extent possible, the institution will develop and utilize pre-scripted emergency notifications that have been collaboratively developed and agreed upon by Facilities and Risk Management Unit, University Communications and appropriate policy level personnel. The development of these notifications facilitates faster dissemination. Pre-scripted notifications have been developed primarily for the RU Alert system, the Roseman University website and the Roseman University emergency information line.

During situations for which a pre-scripted notification has not been developed, or when the responsible official determines different content is needed the guidelines listed above will be followed to craft these notifications. The following units have the authority to develop the content for an Emergency Notification message: Facilities and Risk Management Unit, Emergency Management, and/or University Communications.

Additional content considerations

As feasible, after the situation description, relevant instructions, and additional information sources are provided, the following content should be considered for inclusion:

- Campus operating status (open, closed, etc.)
- Information update frequencies
- Additional instructions that are not specific to life safety

Follow Up Information

As deemed appropriate by the responsible institution official, follow-up messages deemed necessary during an emergency may be distributed to the campus community and an “all clear” notification may be distributed at the conclusion of a significant emergency or dangerous situation. Any follow-up notifications and the “all clear” message will be sent using some or all of the same communication methods used to send the original emergency notification. These follow up notifications should include campus operating status, if relevant.
Concept of Operations

The primary method of issuing an emergency notification is the RU Alert system. The RU Alert system is capable of sending text messages, voice messages and emails to registered users. Registered users are responsible for maintaining correct contact information and for regularly checking registered devices and accounts. This is the primary alerting tool for campus-wide emergency notification as it utilizes both “active” and “passive” alerting functions. The campus recognizes the need for public safety partners in the broader community to have situational awareness of emergencies that occur on campus, and as such, select members of the broader public safety community are registered to receive campus-wide RU Alerts.

RU Alert notifications may be used in conjunction with other campus warning systems such as the Roseman University home page, http://www.roseman.edu, and campus social media sites. Other warning systems that will be used as appropriate include building public address systems, and local television and radio news stations.

The campus alert website (http://alerts.roseman.edu) is designed to accommodate increased traffic during emergency situations so that both campus community members and the broader community are provided with emergency notifications and information. The website will be the primary point of information dissemination for the broader community, including parents, neighbors and other members of the larger community.

Initiation of Notification

Upon confirmation of a significant emergency or dangerous situation the following process to initiate an emergency notification will be used:

The VP of Communications will prepare a statement containing description of emergency as well as what members of the University Community must do. The statement will posted on the university website, sent via email and via text messages. Notifications may be posted around the campus is there is an ongoing threat.

Decision Criteria for Emergency Notifications

1. Life Safety Considerations:
   a. What is the potential for injury or death?
   b. What is the potential for damage?
   c. What is the potential for interruptions to critical services?

2. Situation:
   a. What is the impact to the campus?
   b. Is the situation stable, what is the potential for the situation to worsen?
   c. What is the urgency of the situation?

3. Audience:
   a. Who needs to receive the notification?

4. Limitations:
   a. Are there any known limitations of the notification systems?
**Initial Emergency Notification Responsibilities**

Facilities and Risk Management Unit is responsible for initiating emergency notifications regarding criminal incidents that warrant an emergency notification rather than a timely warning notice because there is an immediately threat to the health and safety of the community, such as an active shooter on campus.

- The Vice President of Communications is responsible for sending RU Alerts
- Command staff or their designee is responsible for contacting University Communications to initiate additional notification methods on the Roseman University website. [http://www.roseman.edu/tour-our-campuses/safety](http://www.roseman.edu/tour-our-campuses/safety)

**Communications Unit**

The Communications Unit is responsible for sending all emergency notifications that are not criminal in nature.

The Vice President of Communications is responsible for sending RU Alerts
The President and/or the Vice President of Operations is responsible for contacting University Communications to initiate additional notification methods (Roseman University website, text messaging, emails)

The Communications Unit is responsible for maintaining and disseminating emergency notifications that utilize:

- The University website ([http://www.roseman.edu](http://www.roseman.edu))
- Campus social media sites
- Internal campus email systems

Facilities and Risk Management Unit or the Marketing and Communications unit is responsible for providing the necessary content to University Communications.

Whenever possible, the VP of Communications and The Communications Unit staff will assume the responsibility of sending initial emergency notifications to allow police dispatch to focus on assignment of police and other first responders to the emergency, information gathering and dissemination to support officer safety and effective emergency response, and other duties. However, because campus dispatch often is the first campus entity to receive confirmation of a significant emergency or dangerous situation, at times police dispatch may need to initiate emergency notifications.
**Additional Emergency Notifications**

After the initial notification, campus emergency management or The Communications Unit will assume responsibility from dispatch for additional messages, if that hasn’t already been done.

**Emergency Response Organization**

The campus maintains an Emergency Operations Plan that outlines responsibilities of campus units during emergencies. This plan outlines incident priorities, campus organization and specific responsibilities of particular units or positions.

University units are responsible for developing emergency response and continuity of operations plans for their areas and staff. Campus emergency management provides resources and guidance for the development of these plans.

**Emergency Response Education**

Information about emergency response procedures is provided at the beginning of each semester at student orientation, and it is re-emphasized throughout the year on a campus-wide basis. Information on how to receive emergency notifications is also located on the Roseman Website. [http://www.roseman.edu/emergency](http://www.roseman.edu/emergency)

Every campus building is equipped with an emergency evacuation sign that illustrates the emergency evacuation route. Please review and be familiar with your routes.

**Statement Addressing Testing Emergency Response**

In compliance with federal law, the RU Alert system, Roseman University webpage and campus emergency notification system are tested at least once a year. During these scheduled (announced) test periods campus community members are encouraged to register for RU Alerts and to become familiar with where emergency information can be found. The campus safety committee compiles a summary of the emergency response and evacuation procedures least once each year in conjunction with a test (exercise and drill) that meets all of the requirements of the Higher Education Opportunity Act.
Statement Addressing Evacuation Procedures

Roseman University has no residence halls and therefore is not required to do annual fire drills.

We do however have building fire drills. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. Evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupant’s “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the college an opportunity to test the operation of fire alarm system components.

At the sound of a fire alarm or if you are instructed to evacuate, leave your work area immediately and proceed to the nearest exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify Facilities and Risk Management by dialing 702-968-2037 or 801-878-1025. Some other tips:

1. Remain Calm
2. Do NOT use elevators. Use the stairs.
3. If you are unable to self-evacuate without the use of elevators, proceed to the “temporary gathering place” as identified on the building emergency evacuation plans posted in all buildings; oftentimes, this is near or in a stairwell. If you are part of a personal support network for someone who is unable to self-evacuate, evacuate the building and immediately inform notify Facilities and Risk Management Unit or the Fire Department of the individual’s location. Proceed to a clear area at least 150 feet from the building. Keep all walkways clear for emergency vehicles.
4. Make sure all personnel are out of the building.
5. Do not re-enter the building.

Crime Statistics

Statement Addressing Preparation of Disclosure of Annual Crime Statistics

Campus crime, arrest and referral statistics include those reported to Facilities and Risk Management Unit, the Office of Student Services and other campus security authorities (as defined by the Clery Act), Henderson Police Department and South Jordan Police Department. Crime statistics are gathered for buildings and property within the core campus that are owned or controlled by the university and used for educational and institutional purposes. Other geography included for crime statistics purposes include areas on public property within or immediately adjacent to the campus boundaries, and in buildings outside the core campus that are owned or controlled by Roseman University, used for educational purposes and are frequently used by students.

By October 1st of each year, an e-mail notification is made to all enrolled students, faculty and staff that provides the website address for accessing crime statistics and information regarding how interested persons can request a printed copy. Roseman University’s most current Annual Security and Fire Safety Report are posted at http://www.roseman.edu/tour-our-campuses/safety/annual-security-and-fire-report.

Additionally, information about the Annual Security and Fire Safety Report is made available to all applicants who apply for a position on all of our campus, as well as current employees. This information is readily available on our applicant system, the link to the report on the left information bar of the Human Resources pages.
Statement Addressing Criminal Activity Off Campus

Roseman University has no university owned or controlled off-campus housing. However, Roseman University is required to report crimes that occur at non-campus buildings or property that are owned or controlled by student organizations officially recognized by Roseman University.

Facilities and Risk Management handles criminal matters on all university properties.

In general, prospective students, employees and visitors to Roseman University should know that as with any community, criminal activity occasionally occurs both on- and off-campus and that it is important to take reasonable precautions at all times. Facilities and Risk Management can assist any member of the University community in determining an appropriate point of contact for police. For additional local, off-campus information, you may contact the Henderson Police Department or the South Jordan Police Department.

Statement Addressing the Daily Crime Log

As required under federal law, Facilities and Risk Management maintains a daily crime log (police blotter) which is normally updated each business day and contains all crimes reported to Facilities and Risk Management. The daily crime log is a secondary means of distributing information to the Roseman University community about crimes and crime trends on campus. The Crime Log entry includes all crimes reported to security and/or CSA’s that occur within Clery geographically defined boundaries of the University Campus. The log records the nature, date and time reported, date and time occurred, general location, and disposition of each offense.
Crime Statistics Tables

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<th>Roseman University</th>
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<th>On Campus Residential Facilities</th>
<th>Non-Campus Building or Property</th>
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On Campus: (1) Any building or property owned or controlled by any institution within the same reasonable contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

On Campus-Residential Facilities: Dormitories or other residential facilities for students on campus. This is a subset of the On campus category.

Public Property: All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Non-Campus Building or Property: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographical area of the institution.
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On Campus - South Jordan UT

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Sex Offenses, Forcible

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Reportable Hate Crimes

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On Campus: (1) Any building or property owned or controlled by any institution within the same reasonable contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and is not within the same reasonably contiguous geographical area of the institution.

Non-Campus Building or Property: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographical area of the institution.
Security Awareness, Crime Prevention and Education

Statement Addressing Security Awareness Programs for Students and Employees

Facilities and Risk Management provides a number of services and programs to the campus community to ensure the safety and security of our campus affiliates. Our services strive to emphasize proactive measures, minimizing the need for reactive responses. We must all take responsibility for our own safety and the safety of others. Promptly and accurately reporting any and all criminal acts, dangerous situations and suspicious behaviors greatly assists in the provision of a safe campus community.

The following are descriptions of Facilities and Risk Management security awareness programs provided to RU affiliates on at least an annual basis:

- **Student Orientation & Faculty Orientation**: Tips on personal safety while on campus and in the surrounding community.
- **Active Shooter Response training**: In-person training offered to campus units (by request) on actions you should take if you encounter an active shooter.
- **Clery Act Campus Security Authority training**: In-person and online training provided to our Campus Security Authorities, regarding compliance with the Clery Act.

Protecting Yourself on Campus and at Home

- Keep your purse, wallet, or other valuables in a locked cabinet or drawer. Office thieves know where to look.
- Be aware of your surroundings and any signs that something appears to be wrong or out of place.
- Avoid walking alone, especially at night, unless absolutely necessary.
- Stay in well-lit areas.
- Exercise good judgment when walking, jogging or engaged in solitary activity, especially at night.
- Do not risk personal injury if someone forcibly attempts to take your wallet, purse, or property.
- Carry a whistle or personal alarm and use it when you feel threatened.
- Do not attach your ID to your key chain or mark your keys with your name and address.
- Do not carry extra credit cards or large sums of money.
- Keep automatic teller machine cards in a safe place; keep your PIN number secret. When possible, only use ATMs during the day.
- Lock or secure doors and windows when you are alone or asleep.
- Keep emergency numbers by your phone.
- Get to know your neighbors and share information about suspicious activities.
- Acquaintance Rape does happen. Learn the danger signs.
- Distance yourself from the misuse of alcohol/drugs.

Vehicle Safety

- Immediately report thefts, as well as suspicious activity in University parking lots or near parked cars to Security or Facilities & Risk Management at extension 2037 (from a campus phone) or (702) 968-2037.
- Look into your car before getting in. Lock doors and roll up windows once inside for protection.
- Always have keys ready in hand not buried in a purse.
- Never pick up hitchhikers.
• Drive to a police or fire station or open place of business if you feel you are being followed.
• Do not stop to help occupants of stopped or disabled vehicles; continue driving to the nearest phone and call assistance for them.
• If your car breaks down, raise the hood then lock yourself into your car. If someone stops and offers you help, remain in your car and ask them to phone for help.
• Lock all doors after parking.
• Secure your car against theft/burglary with an electronic alarm, kill switch, “Club” or other theft deterrent.
• Keep a copy of your registration, title, and vehicle I.D. number in a safe place separate from your vehicle.
• Store your valuables out of sight.
• If your car is parked and not used regularly, check on it daily.

### Bike Safety

• Ride defensively with the traffic and use hand signals.
• Be considerate of pedestrians and drivers in vehicles.
• Keep your bike maintained – especially the brakes.
• Use a U-LOCK to secure your bicycle frame and wheels to a rack. Bikes locked with cables and small chains are easily stolen.
• Report suspicious activity or loitering around bike racks. Thieves usually carry a hidden bolt cutter or other cutting tool.
• Never leave your bike unsecured even for a “moment”.

### Missing Student Policy

Roseman does not have residential facilities; therefore this requirement by Clery does not apply.

### Sexual Assault Policy

#### Statement Addressing Preventing and Responding to Sex Offenses

Sexual assault is against the law. Furthermore, sexual misconduct is specifically prohibited in the Student Conduct Code and the University’s Sexual Harassment Policies and Procedures. Acquaintance rape accounts for the majority of sex assaults committed. These can include situations in which a person is without the physical or mental capacity to consent (often due to being under the influence of alcohol or other drugs). Violators can be arrested, charged with a crime, and face university discipline.
Policy and Scope

The Roseman University of Health Sciences prohibits any form of sexual harassment of its students or its employees in the University workplace by any person. The University shall maintain a working and educational environment that is free from all forms of discrimination, including sexual harassment. Section 703(a) of the Civil Rights Act of 1964 prohibits discrimination by an employer against an individual “with respect to his compensation, terms, conditions or privileges of employment” because of the person’s sex.

The Equal Employment Opportunity Commission (EEOC) has adopted guidelines designed to deal with harassment on the basis of sex as a violation of Section 703(a) of Title VII of the Civil Rights Act of 1964.

Under the EEOC Guidelines, unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitutes sexual harassment when 1) submission to the conduct is made either explicitly or implicitly as a term or condition of an individual’s employment, 2) submission to or rejection of such conduct is used as a basis for employment decisions affecting the individual, or 3) the conduct has the purpose or effect of unreasonably interfering with the person’s work performance or creates an intimidating, hostile or offensive working environment. Accordingly, Roseman University of Health Sciences is using this statement to make it clear to everyone, including all employees, students, staff, faculty and administrators, visitors, invitees and licensees, that conduct which violates the foregoing guidelines will not be tolerated. The Roseman University of Health Sciences strongly supports the policies set forth by the EEOC and any proven allegation of sexual harassment in any form may be grounds for disciplinary action up to and including termination of employment of an offending employee or dismissal from the academic program of a student; and/or removal of a visitor who violates this policy.

Procedure

Should any employee, student, staff, faculty, administrator, visitor, invitee and licensees believe there has been sexual harassment, that person is encouraged to follow the following procedure:

a. “Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

i. Submission to such conduct is made either explicitly or implicitly, a term or condition of an individual’s academic progress or achievement;

ii. Submission to or rejection of such conduct by an individual is used as the basis for decisions regarding academic achievement or progress affecting such individual, or

iii. Such conduct has the purpose or effect of unreasonably interfering with an individual’s academic progress or creating an intimidating, hostile, or offensive academic environment.”

b. The following list is a limited example of the most common complaints constituting sexual harassment:

- Unwanted sexual advances
- Making or threatening reprisals after a negative response to sexual advances
- Conduct including leering, making sexual gestures, or displaying sexually suggestive objects, pictures, cartoons or posters
- Making sexually derogatory comments, epithets, slurs or jokes
- Graphic verbal commentaries about an individual’s body, suggestive or obscene letters, notes or invitations
• Physical conduct that includes touching, assaulting, or impeding or blocking movements
• Sexual orientation comments objectionable to gays or lesbians

Any aggrieved person may file a complaint detailing the circumstances of the alleged action. Students concerned about violations of this policy should request assistance from their Dean or Program Director. The complaint should be filed with the Associate Dean for Admissions and Student Affairs for the College of Pharmacy, Dean for the College of Nursing, Program Director for the MBA program and Dean for the College of Dental Medicine or another administrator designated to receive and investigate complaints of sexual harassment.

In the event that the designated administrator and the grievant are of the different gender, the Dean or Program Director will designate an individual who is of the opposite gender to serve as an alternative recipient of complaints.

When an employee or student becomes aware of occurrences of sexual harassment, they are responsible for reporting the behavior. When persons are identified for investigation, they will be informed by the appropriate personnel:

• VP of Student Services
• Registrar/Student Services
• Associate Dean for Admissions for the College of Pharmacy
• Dean for the College of Nursing,
• Program Director for the MBA program
• Dean for the College of Dental Medicine

that further offensive actions will be part of the investigation and no communication between parties is allowed at any time. Complaints against the designated administrators above are to be reported to the Director of Human Resources or their supervisor for investigation. The complaint will be fully investigated and an opportunity will be afforded to all involved parties to fully state their position to the investigator.

Any student or employee of the Roseman University of Health Sciences who becomes aware of possible sexual or other unlawful harassment must immediately advise an administrator so it can be investigated immediately and confidentially. Any aggrieved person can raise concerns and make reports without fear of reprisal or retaliation. It is strongly recommended that the complaint of harassment be in writing, and the written complaint should be given to the designated administrator or Associate Dean of Admissions and Student Affairs who is not involved in the complaint being lodged. There will be no retaliation or intimidation permitted without redress and consequence. Any complaint of sexual harassment will be treated as confidentially as possible. It must be recognized, however, that thorough investigation of the complaint will necessarily result in some disclosures. The Associate Dean of Admissions and Student Affairs or appropriate administrator, after consulting with the Dean or Program Director, will convene a committee or board (see sections a & b below) to quickly and discreetly investigate all allegations of sexual harassment. To the extent possible, the confidentiality of the accuser, the accused, and any witnesses will be protected against unnecessary disclosure. When a student accusation involves an employee or someone serving as a preceptor for Roseman University of Health Sciences, the Dean or Program Director may convene a Special Review Committee to investigate the complaint and make recommendations with regards to the resolution of the complaint.

The Special Review Committee may consist of the following three members:

i. A faculty member chosen by the grievant
ii. A faculty member chosen by the person(s) whose action is the subject of the grievance;

iii. A faculty member elected by the faculty.

The Special Review Committee shall make its recommendations in writing to the accused, the grievant and the
Dean or the Program Director.

When a student accuses another student of sexual harassment, the Student Professionalism Board will meet to
investigate and make recommendations regarding the complaint. The Student Professionalism
Board will follow the procedures for hearings regarding violations of the standards of professional conduct as
prescribed in the Student Handbook. After a full and thorough investigation, the complaining party and accused
will be advised in writing of the results of that investigation and any proposed action.

The President of the Roseman University of Health Sciences will review all final action taken with respect to
persons including students, faculty, and staff of the University. The President’s decision is final. Anyone engaging
in sexual or other unlawful harassment, or any faculty member or administrator who fails to properly inform the
University concerning such, will be subject to disciplinary action. This may include recorded written warning and
training or discharge of the person or persons involved in the violation. The Roseman University of Health Sciences
is fully committed to equal opportunity employment decisions and educational programs and activities, in
compliance with all applicable Federal and State laws and including appropriate affirmative action efforts, for all
individuals without regard to race, color, national origin, religion, sex, disability, age, Vietnam Era Veteran’s
status or sexual orientation, including heterosexuality, homosexuality, and bisexuality. Violating this policy shall
not be tolerated.

### Response to Sexual Assault

#### If you are raped or assaulted

It is extremely important for you to seek help immediately by doing the following:

- **Get to a safe place and call police 9-1-1 or 9-911 (from a campus phone).**

- **Try to preserve all physical evidence.** For this reason, it is of extreme importance not to change clothes, shower, bathe, douche or brush your teeth. Collecting of evidence is important; however, it does not require you to press criminal charges. This decision can be made later. If evidence is not collected immediately it may hinder your ability to press criminal charges should you choose to do so. It is the obligation of the medical provider to report the incident to the police. They will come to the emergency room where you are being treated to interview you.

- **Get medical attention as soon as possible.** The police will take you to the hospital for proper medical attention and will make a report. All victims of rape are encouraged to seek medical attention as soon as possible. During your treatment, medical evidence will be collected.

- **Talk with an advocate or a counselor** who will maintain privacy, help explain your options, give you information, and provide emotional support.
• **Contact someone you trust** to be with you and support you.

### Immediate Emergency Services

A special exam should be conducted as soon as possible following an assault to ensure your physical well-being and to collect evidence that may be useful in criminal proceedings. The exam can be conducted without the involvement of law enforcement. Even if you have not been physically hurt, this forensic exam is strongly recommended to maintain all your legal options. After the evidence is collected, it can be stored in case you wish to press criminal charges.

### Victim Assistance Services

### Henderson Campus Resources

Nevada Coalition Against Sexual Violence  
Henderson, NV 89014  
(702) 940-2033

Rape Crisis Center & Hotline  
741 Veterans Memorial Dr.  
Las Vegas, NV 89101  
(702)385-2153

Human Resources Ext. 1611 (from campus phone) or (702) 968-1611

### South Jordan Campus Resources

Rape Recovery Center  
2035 S. 1300 E.  
Salt Lake City, Utah 84105  
(801) 467-7273  
[www.raperecoverycenter.com](http://www.raperecoverycenter.com)

Victim Services Program  
South Jordan City Police Dept.  
1600 West Towne Center Dr.  
South Jordan, Utah 84095  
(801) 254-4708

In accordance to Title IX reporting, you can contact the Registrar’s office for additional services at (702) 968-2029.
Prevention & Education Programs

The RU Vice President of Student Affairs office has helpful resources on gender/sexual violence prevention.

Title IX Officers

Individuals may also report a sex offense to the institution’s Title IX coordinator. Roseman University has two Title IX officers who can help explain Roseman University’s responsibilities in these cases:

- Michael DeYoung, VP of Student Services, 702-968-2006
- Angela Bigby, Registrar, 702-968-2016

Sex Offense Allegations Against Student Perpetrators

The Office of Student Services will determine the most appropriate means for addressing the report or complaint. Options include: 1) investigating the report or complaint as described below; 2) resolving the situation through an informal resolution process including but not limited to mediation or a meeting between the alleged offender and a student conduct officer or a third party; or 3) determining that the facts of the complaint or report, even if true, would not constitute a violation of the conduct code or applicable policy. Mediation will not be used in cases where there is an allegation of sexual assault.

Both the accuser and the accused are entitled to have others present during the disciplinary process. The Office of Student Services shall advise the complainant and respondent of the resolution of any investigation and the outcome of any hearing conducted under this conduct code. A copy of the investigator’s written report as approved by the standing review committee shall be provided to: (1) the complainant; (2) the respondent; (3) the Director of the Office of Student Services; and (4) the Chancellor. Sanctions, in general, can include up to expulsion and exclusion. The most common sanction for sexual assault cases is suspension. RU policy prohibits retaliation against any party involved in a Student Conduct investigation. For more information, see Student Conduct Code Polices & Procedures. Reporting an incident of sexual assault is a difficult yet important decision. Making a report might help with recovery, provide support and services, and prevent the offender from assaulting someone else. If safety is your primary concern, it is important to contact Student Services or your local police department at 911.

If you are not sure about making a police report, you can get free, confidential information and support and discuss your options by calling the Registrar’s office.

Sex Offense Allegations Against Employee Perpetrators

The Office of Human Resources addresses allegations of sexual harassment and assault when the alleged harasser is a faculty member, staff member or student employee acting in his/her employment capacity. Both the accuser and the accused are entitled to have others present during the hearing process. The accuser and the accused will both be informed of the outcome of any hearing outcome. Information about Sexual Discrimination and Harassment, the University’s sexual harassment policy, and how complaints of sexual harassment and assault are addressed and can be found in the Employee Handbook on page 15.

Employees can confidentially discuss or report an incident of sexual harassment or assault to a counselor in the Faculty and Staff Assistance Program (FSAP) at phone number 702-968-2096 that will provide confidential counseling services.
Statement Addressing Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses

Roseman University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted due to such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be provided with the results if so requested.

Statement Addressing Sex Offender Registration

**CAMPUS SEX CRIMES PREVENTION ACT** per Megan’s Law you can access information regarding the residence of sexual offenders in your area. You can contact the local police department at:

**Henderson Police Department**
223 Lead St.
Henderson, NV 89015
(702) 267-5000

**South Jordan Police Department**
1600 West Towne Center Dr.
South Jordan, UT 84095
(801) 254-4708

The public is encouraged to gain access to certain sex offender information. This information has previously only been available through a phone query to the Sex Offender Registry unit in the State Criminal History Repository. Now a faster, easier resource is being provided to the citizens. This expanded public access is in response to the public outcry following the death of Megan Kanka.

Henderson, NV - [http://nvsexoffenders.gov](http://nvsexoffenders.gov)

Drug and Alcohol Policy

Statement Addressing Possession, Use, and Sale of Alcoholic Beverages

**Alcohol Use at the University**

Roseman University is committed to excellence in all aspects of personal and academic life. Alcohol abuse and misuse is a significant impediment to achieving this excellence. Therefore, Roseman University permits only responsible, legal consumption of alcohol. The University Substance Abuse Policy is stated in the student catalog on page 34.

The university complies with all federal, state and local laws concerning alcohol and illegal drugs. As a Roseman University student, you are responsible for acquainting yourself with the laws and university policies regarding alcohol and illegal drugs.
Alcohol Policies

The policies listed below apply to the all campus and to university-sponsored activities at off-campus locations. Administrators, alumni, faculty, guests, staff and students must adhere to all applicable state and local laws and university regulations related to the possession, sale and use of alcoholic beverages. Those persons or organizations making decisions that control the service of alcoholic beverages are responsible for compliance with applicable laws and university policies.

Standards of Conduct

The information contained within the Student Handbooks applies to all students at Roseman University regardless of designation, program, or residence. The code is also available online at link to student handbooks here. To obtain a copy of the entire publication, contact the Dean of your program.

This Policy Governs

a. Student conduct that occurs on or as it relates to university property or at official functions and university-sponsored programs conducted away from the campus. University property is defined as land, buildings and facilities in possession of or owned, used or controlled by the university or funded by university budgets.

b. Student conduct that occurs off university property is subject to this policy if it: (1) adversely affects the health, safety or security of any member of the university community or the mission of the university; or (2) involves any records or documents of the university.

c. For purposes of this policy, the university’s mission is broadly defined to include both its academic goals and the importance of developing civic responsibility by our students.

The University emphasize that all students and staff shall abide by all state and local underage drinking laws related to the possession, use and sale of alcoholic beverages. Students can have fun, but in a responsible way so that the safety of others is not in danger. In effect, a student would not face suspension for first-time illegal possession or consumption of alcohol, but the university would hold accountable any student who provided alcohol or other drugs in violation of state and federal laws and as a result caused harm or potentially endangered another person.

Statement Addressing Illegal Drugs

RU is committed to promoting the health and safety of its campus through a program of alcohol education and the implementation of relevant policies. The University enforces compliance with local alcoholic beverage laws on campus and at University sponsored activities. The University affirms its adherence to the following principles:

- The misuse and/or abuses of alcoholic beverages and related behavior such as disorderly conduct, illness due to excessive consumption of alcohol and destruction of property, pose a danger to individual members of the university community and the community at large.
- The promotion of alcoholic beverage consumption as the primary focus of on- or off-campus activities is inappropriate because it invites members of the University community to violate University regulations and state laws.
- Consumption of alcoholic beverages should only be by persons of legal ages and by person choice.
- Those that choose to consume alcoholic beverages should do so responsibly and in moderation.
- Consumption of alcoholic beverages should not be the main focus of an event or the only means of refreshment at an event.
• The responsibility for proper consumption of alcoholic beverages and for compliance with State laws rests with each individual member of the University community.

The entire text of the Alcoholic Beverages Consumption and Distribution Policy and Procedures, as well as the University’s penalties for possession or distribution or controlled substances by students on University premises or at institutionally-sponsored activities off-campus, are contained in the student handbook. The University does not condone violations of laws proscribing possession, use or sale of alcoholic beverages and possession, use, sales or distribution of illegal drugs. Members of the Roseman Community should know that the violation of laws concerning illegal drugs may lead to disciplinary action, which may include revocation of privileges, suspension or expulsion for the University. Disciplinary action may be taken in order to protect the interest of the University and the rights and safety of others.

Abuse of alcohol and drugs can have a dramatic impact on professional, academic and family life. The University therefore, encourages members of the community who may be experiencing difficulty with drugs or alcohol to contact one of the following resources:

Students needing personal counseling services about non-academic issues (e.g., grief counseling, alcohol, substance abuse and mental health) should contact the Registrar/Director of Student Services. While these services are not provided by the University, the Registrar/Director of Student Services provides students with a confidential venue to voice concerns, ask questions and Student Services can work with the student to refer him/her to appropriate resources for additional assistance.
**Drugs/Controlled Substance Policy**

Roseman University of Health Sciences is committed to maintaining a drug-free campus and workplace in compliance with applicable laws. The unlawful possession, use, distribution, sale, or manufacture of controlled substances is prohibited on the University’s campuses. Violation of this policy may result in appropriate disciplinary action. Policy stated on page 34 of student handbook.

Further, a list of counseling services in the local area (for both campuses) is available on the Registrar & Student Services section of the University website.

**Policy on the Use of Alcohol and Other Drugs by Students**

The University prohibits the unlawful or unauthorized use, possession, storage, manufacture, distribution, or sale of alcoholic beverages and any illicit drugs or drug paraphernalia in University facilities, in University vehicles, or any University sponsored events held on or off campus, which are sponsored by students, faculty and/or staff and their respective organizations. The University recognizes that alcoholism is a disease and that there are treatment programs available to help individuals experiencing problems. When appropriate, University personnel will refer students, faculty and staff to agencies outside of the University for treatment/rehabilitation for addiction to alcohol or other drugs. The following statements further clarify the University policy on the use or possession of alcoholic beverages by students, faculty, and/or staff and their respective organizations:

Students, faculty, and/or staff and their respective organizations may not use organizational or public funds for the purchase of alcoholic beverages. Unless otherwise authorized by the President of the University, parties within University facilities at which alcoholic beverages are consumed are prohibited. Sale of alcoholic beverages by students, faculty, and/or staff and their respective organizations is strictly forbidden. This is to include any action that can be remotely construed as alcohol sale, such as charging admission to parties, passing the hat, selling empty cups, selling drink tickets, etc. No off-campus activity conducted by students, faculty, and/or staff and their respective organizations shall encourage excessive and/or rapid consumption of alcoholic beverages. The use of alcohol at any such events is expected to be lawful and responsible. Alcoholic beverages, such as kegs or cases of beer, may not be used as awards or prizes in connection with events or activities sponsored by students, faculty, and/or staff and their respective campus organizations, on or off campus. The public display of advertising or promotion of the use of alcoholic beverages in University facilities is prohibited. This includes, but is not limited to, banners, lighted beer/liquor signs, and large balloon blow-ups. Alcoholic promotional activities, including advertising, cannot be associated with otherwise existing University events or programs, on or off campus, without the prior knowledge and consent of appropriate University officials. This includes such items as: caps, t-shirts, beverage can coolers, and any other items carrying alcohol/beer advertising. Advertising of alcoholic beverages in University publications is prohibited. Unless otherwise authorized by the President of the University, the use of alcoholic beverages during all public events (including concerts, theatrical performances, athletic events, workshops) held on University facilities is strictly forbidden. For assistance when planning off-campus events, students should consult the Dean or Program Director. Persons who violate the foregoing policies or laws which follow are subject to University disciplinary action as well as civil/criminal penalties as determined by University, state, or federal enforcement officials. Students or who are found in violation of the University policy on alcohol and other drugs may be subject to one or more of the following penalties, dependent upon the severity of the offense and the existence or absence of prior alcohol or other drug violations:
• Consultation only.
• Verbal and/or written warning.
• Probation. An indication that further violations may result in suspension.
• Suspension. Temporary withdrawal of privileges of enrollment from the University for a specified period of time.
• Indefinite suspension. Specific actions must be taken prior to consideration for re-entry.

Note: These penalties need not necessarily be applied in numerical sequence. Any penalty may be chosen from this list for any offense, dependent upon its nature.

Drug and Alcohol Abuse Education Programs

Roseman University is a Health Sciences University. With that in mind, our students are taught about adverse reactions of drug and alcohol during their studies here at the University.

Campus Facilities

Statement Addressing Access to Campus Facilities

Access to Campus Facilities

Since both the Henderson and South Jordan facilities are small campuses, our daily population is undersized compared to larger Universities. Having a smaller population is conducive to keeping our crime rate very low. The nature of the study, and service, conducted at Roseman University requires that our facility be open to our students during normal business hours. Students should always be alert and aware of their surroundings and exercise common-sense safety precautions.

It is essential that staff, and faculty, cooperate to keep closed facilities locked. To ensure that unauthorized individuals do not enter campus buildings DO NOT prop doors open or leave doors unlocked if you enter after hours. DO NOT open the door for individuals you do not know. In addition, protect the security of campus keys/access badges, and report immediately the loss or theft of keys/access badges. All employees may use their identification card to gain access to campus facilities after regular business hours. All Facilities employees will follow the proper procedures to maintain security at all times.

In addition to the badging card access system, the university has security cameras in place. This allows the Facilities & Risk Management team to monitor activities on campus if necessary.

I.D. Badges

All students, faculty, and employees are issued identification badges, which must be worn at all times. Any unit having visitors are required to obtain a visitor’s badge at the main reception desk in the front lobby. All visitors’ badges must be returned to the front desk.

Keys

The Facilities & Risk Management Unit keeps a record of all keys used in all locations of the University. A list of keys held by each employee is also on file in Human Resources.
Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Our contracted Security Officers regularly patrol the campus and report malfunctioning lights or other unsafe physical conditions to Facilities & Risk Management authorities for correction. In addition, Roseman University invites staff/students to report any physical hazards. Our maintenance team is constantly pinpointing any potential safety issues such as areas needing additional lighting, trees or bushes needing trimming to reduce shadows, or potholes and/or other obstacles.

Campus Resource Organizations

Counseling

Students needing personal counseling services about non-academic issues (e.g., grief counseling, alcohol, substance abuse and mental health) should contact the Registrar/Director of Student Services. While these services are not provided by the University, the Registrar/Director of Student Services provides students with a confidential venue to voice concerns, ask questions and Student Services can work with the student to refer him/her to appropriate resources for additional assistance.

Mental Health

Suicidal thoughts — your own or a friend’s — are cause for serious concern. Suicide is the second ranking cause of death for college-age students, and all warning signs must be taken seriously. A person who is suicidal often feels depressed, lonely and isolated from friends and family. A change in sleep patterns, loss of interest in activities and friends, and changes in lifestyle are some additional indicators of suicidal tendencies. If you find yourself or a friend exhibiting these behaviors, seek help immediately!

Source: United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration

www.samhsa.gov

Other Student Services

The university mission is to provide students with disabilities the tools, reasonable accommodations, and support services to participate fully in the academic environment. Furthermore, their mission is to promote an accessible and culturally sensitive campus through outreach and by building partnerships within the university community and beyond.