

VETERANS – UTILIZING YOUR GI™ BILL

OFFICE OF THE REGISTRAR/STUDENT SERVICES



Students who wish to utilize their GI BILL at Roseman can do so by being formally admitted to one of our programs.

Roseman currently does not participate in the Yellow Ribbon Program.

First Steps by Student

1. ___ Complete and submit a [Form 22-1990-VONAPP](#) via the VA website **OR**
___ If you have used your benefit at a previous school then you will complete [Form 22-1995](#) to have your benefit transferred to Roseman
2. ___ Submit a Certificate of Eligibility (received after you [apply for educational benefits](#)) to the Registrar/ Student Services Office (*This letter outlines the chapter the student will be utilizing, at what percentage (Chapter 33-Post 9/11) as well as how much time is left to utilize the benefit*) **OR**
___ If you do not have a Certificate of Eligibility, you can copy and paste your approval for benefit into an email to: registrar@roseman.edu

NOTE: Keep in mind the VA academic year is August 1 through July 31st. Therefore, the maximum amount of your GI BILL will be considered during this time. Once you have exhausted your monies during this period the benefit will not become available again until August 1st of the following year. For example, you begin your program in August 2014 and exhaust your benefit for the year by Feb 2015, you would not be eligible again until August 2015 provided you have time left for the benefit. Your Certificate of Eligibility will provide the length of time you are eligible to receive this assistance.

3. ___ Complete and submit a **Declaration of Intent to Apply for VA Benefits Form** to the Registrar/Student Services Office on your respective Campus in one of the following ways:
 - a. **In person**
 - b. **By fax:** 702-968-1643 Attn: Angela Bigby
 - c. **Email:** registrar@roseman.edu
 - d. **Mail:** Roseman University of Health Sciences, Registrar / Student Services Office, 11 Sunset Way, Henderson, NV 89014
4. ___ Order a [military transcript](#) to be sent to the Registrar/Student Services Office **-this is only required if the student attending Roseman is the veteran**

Next Step by the Registrar/Student Services Office:

- Angela Bigby, Registrar and Director of Student Services, the Roseman VA Certifying Official, will then certify enrollment for the student the first week of class.
- Students should plan for other aid/monies to cover their laptop and the first payment owed to the Bursar as monies for tuition and fees at Roseman are released two weeks prior to each block and not in one lump sum.
- Once your tuition/fees are paid and no other outstanding costs remain, the Bursar's Office will contact you to pick-up the remaining funds.
- Monies are received Electronic Funds Transfer (EFT) for all chapters except Chapter 30 which is sent directly to the student. The VA provides the student (if a veteran) a monthly housing allowance and a once a year book stipend. If the student is a dependent then only a book stipend is provided by the VA.

FYI

- Once you have reached the maximum benefit allowed for Ch 33 for the year (\$20,935.02-if you receive at 100%), then the benefit is exhausted for the year, and you will not be eligible for the total amount again until the next VA academic year that begins August 1, 2015. **NOTE:** Use the VA Comparison Tool (link below) to help determine how much of your tuition/fees the GI BILL monies will cover (based on how much benefit you receive):
http://www.benefits.va.gov/gibill/comparison_tool.asp