

**STUDENT'S GUEST POLICY**

*Approved by Administrative Council 3/09/15*

*Effective date 3/09/15*

The University requires that a student's guest(s) (i.e., individuals who are NOT current students or employees of the University) must be accompanied by the student at all times. Students and their guests must abide by University rules and policies. When students and their guest(s) are in the Library, they must comply with Library policies.

Student guests who are on the premises during normal business hours must sign-in with the receptionist and wear a visitor guest badge. A student's guest(s) present during normal business hours is allowed to 1) receive a tour from a Roseman student or employee, 2) be in the Student Commons, the University Library, or public restroom, 3) meet with a Roseman employee in a conference room or office if the employee allows the guest to be present.

A student guest in the facility outside of normal business hours is only allowed access to the Student Commons, the University Library, public restroom, or to meet with a Roseman employee if the employee allows the guest to be present. A student guest present in the building outside of normal business hours is not required to obtain a visitor guest badge, except when using the Library. However, Campus Security has the right ask anyone without a Roseman University identification badge to provide appropriate identification. If an individual does not provide appropriate identification, Campus Security will ask the individual to leave Roseman property.

When a University, College/Program or University-recognized organization invites a student's guest(s) to attend an event/function, the guest must comply with the terms of the invitation.

Students are responsible for the conduct of their guests and that their guests don't disturb other students or employees. The student is financially responsible for any damages caused by her/his guest(s). Students and/or guests that fail to comply with university rules and policies will be asked to leave the premises.