



June 2025

ARE YOU ENGAGED IN RESEARCH?

Purpose

- The Roseman University IRB uses an “Engaged in Research” form to determine whether Roseman University (not the individual submitting the form) is engaged in research with human subjects. The university's engagement status dictates whether the study falls under the purview of the university's IRB.

What does ‘Engaged in Research’ mean?

- Great question! If an institution is engaged in research, its employees are involved in research activities.
- See more details surrounding the OHRP definitions, at the US Department of Health and Human Services website.

When should you use the ‘Engaged in Research’ application form?

- Your protocol has already been reviewed and a determination made by another IRB

AND

- Roseman employees are involved in research activities. Note: Roseman employees can be engaged in research even if the university itself is not. For questions around this topic contact the IRB office by email at irb@roseman.edu

See next page for more helpful details



ARE YOU ENGAGED IN RESEARCH? (CONT)

Possible outcomes of completing the 'Engaged in Research' application

- Roseman is determined to be engaged in the research and an Initial Submission form is required. You receive an email with additional instructions on how to complete the submission process. Your research is under the purview of the Roseman University IRB and requires oversight until the study is complete.

OR

- Roseman is determined not engaged in the research and the study can proceed without the need for Roseman IRB approval or oversight, as the study would not fall under Roseman IRB's purview. You receive an email with a letter documenting this determination.

Common Scenarios where Roseman University is Not Engaged in Research

- Protocol is approved at another institution AND a Roseman investigator is only involved in limited outreach
- Note: This situation commonly applies to:
 - Informing potential participants about the study
 - Sharing IRB-approved materials
 - Providing contact information for the study team
 - Requesting permission to share participant contact information
- Roseman employee who is also a doctoral student at another institution is conducting research for their degree AND informing Roseman staff, faculty, or students about a study already approved by their degree-granting institution.
- Note: This situation commonly applies to:
 - Online surveys
 - Studies that do not involve direct interaction or intervention with participants

Ready to get started? Visit the IRBManager submission platform (accessible from the IRB page on Roseman's website)