

APPENDIX A
ROSEMAN UNIVERSITY
FACILITIES USE FEE SCHEDULE (1)

Area/Location	Occupancy	Duration	Commercial Rates	Non-Profit Rates	Total Hours	Fee Total
Auditorium	100	Hourly*	\$150	\$100		
Auditorium	100	Full Day**	\$800	\$600	N/A	
Student Commons-HD, SM, SJ	100	Hourly*	\$100	\$75		
Student Commons-HD, SM, SJ	100	Full Day**	\$600	\$500	N/A	
Classroom-HD, SJ	100 - 120	Hourly*	\$100	\$75		
Classroom-HD, SJ	100 - 120	Full Day**	\$600	\$500	N/A	
Classroom-HD, SJ	30 - 35	Hourly*	\$80	\$60		
Classroom-HD, SJ	30 - 35	Full Day**	\$400	\$300	N/A	
Classroom-3755-SM	20 - 23	Hourly*	\$80	\$60		
Classroom-3755-SM	20 - 23	Full Day**	\$400	\$300	N/A	
3755 Large Study Room-2 nd Floor-SM	10-15	Hourly*	\$50	\$40		
3755 Large Study Room-2 nd Floor-SM	10-15	Full Day**	\$400	\$300	N/A	
3755 Small Study Room-2 nd Floor-SM	6	Hourly*	\$25	\$20		
3755 Small Study Room-2 nd Floor-SM	6	Full Day**	\$200	\$150	N/A	
Soriano Conf. Room-SM	10 - 15	Hourly*	\$50	\$40		
Soriano Conf. Room-SM	10 - 15	Full Day**	\$400	\$300	N/A	
Discovery 2 nd Floor Lobby-SM	30- 50	Hourly*	\$100	\$75		
Discovery 2 nd Floor Lobby-SM	30- 50	Full Day**	\$600	\$500	N / A	
Breakthrough Lobby/Atrium-SM	100	Hourly*	\$150	\$100		
Breakthrough Lobby/Atrium-SM	100	Full Day**	\$800	\$600	N/A	
TOTAL FACILITIES USE FEES						

* Two- hour minimum

** 8:00 am – 5:00 pm; After hours at hourly rate plus security fees.

Location-HD-Henderson; SM-Summerlin; SJ-South Jordan

OTHER FACILITIES FEES

Fee Type	Rate	Total Hours	Fee Total
Damage/Cleaning Deposit (Refundable Upon No Damages)	\$250/Space/Reservation	N/A	
**Security (Weekend Rates Apply)	\$40/ Hour/Day		
Day Porter (Weekend Rates Apply)	\$30/Hour (2-hour minimum)		
Facilities Set Up Fee (Fees Based on Event Needs for Set Up and Take Down)	From \$100.00/Space		
TOTAL OTHER FACILITIES FEES			

**Normal security hours are Monday–Friday 8:00am - 5:00pm. Events with more than 50 people may require extra security personnel. Events reserved for times outside of normal security hours are subject to additional security fees.

TECHNOLOGY SERVICES FEES

Fee Type	Rate	Total Hours	Fee Total
IT Setup Fee	\$25 /Day/Room	N/A	
IT After Hours Onsite Tech Support	\$ 40 / Hour		
Technology Use Fee: Classroom (Access to equipment available in podium (PC, ELMO, DVD, Mics, Wi-Fi)	\$200. 00 /Day/Room	N/A	
Technology Use Fee: Conf. Room (Access to presentation screens and/ or projector, phone, PC, Wi-Fi)	\$ 75. 00 /Day/Room	N/A	
Technology Use Fee: Auditorium (Access to equipment available in podium, projector, mics, Wi-Fi)*	\$150. 00 /Day	N/A	
TOTAL TECHNOLOGY SERVICES FEES			

*The Roseman internal recording system is not available to 3rd party events. 3rd party events can utilize their own recording equipment, if needed.

TOTAL EVENTS FEES

Facilities Use Fee	
Damage/Cleaning Deposit (Refundable)	
Security Fee Total	
Day Porter Fee Total	
Total Technology Services Fee	
TOTAL AMOUNT DUE WITH CONTRACT	

(1) Fee schedules and other fees/costs may be adjusted from time to time by Roseman University.